

**YOUTH ACTIVITIES BOARD  
GRANT AGREEMENT FY24**

**PART I: PARTIES**

This contract is between the **Parks & Recreation Department, City and Borough of Juneau, Alaska**, a municipal corporation in the State of Alaska, hereafter "Grantor" or "City", and **Resurrection Lutheran Church**, a non-profit corporation registered as doing business in Alaska, hereafter "Grantee" or "Contractor".

**PART II: GRANT ADMINISTRATION**

All communications concerning this grant shall be directed as follows, any reliance on a communication with a person other than that listed below is at the party's own risk.

**City:**

Attn: Dave Pusich  
Parks & Recreation Department  
City and Borough of Juneau, Alaska  
155 South Seward Street  
Juneau, AK 99801  
Phone: (907) 586-5226  
Fax: (907) 586-4589

**Grantee:**

Bradley Perkins, Program Coordinator  
Resurrection Lutheran Church  
740 W 10<sup>th</sup> Street  
Juneau, AK 99801  
(808)782-5795  
email: [producer@juneaulive.org](mailto:producer@juneaulive.org)

**PART III: AGREEMENT**

Appendices attached to and referred to in this contract are considered part of it. Any documents attached to appendices or incorporated by reference in those appendices are also part of this contract. This agreement is composed of this page and the following documents:

**APPENDIX A: GRANT PROJECT DESCRIPTION  
APPENDIX B: STANDARD PROVISIONS  
APPENDIX C: ADDITIONAL PROVISIONS**

In the event of a conflict between any of the parts of this agreement, the order of precedence shall be: this page, Appendix B, Appendix C, and then Appendix A. Within Appendix A, the precedence shall be as specified therein.

**PART IV: GRANT DESCRIPTION**

This grant agreement is identified as: **Resurrection Lutheran Church (FY24)**. The services of the Grantee are to be performed within the time period: August 1, 2023 – June 30, 2024. The City agrees to pay the Grantee as set out in the Grant Project. In any event the maximum amount of this grant is **\$3,600**. Any Grant monies not expended as approved in Appendix A shall be returned to City.

**PART V: GRANT EXECUTION**

The City and Grantee agree and sign below. This grant is not effective until signed by the City.  
**CITY:**

Date: 7/6/2023

BY:   
Authorized Representative  
**George Schaaf, Director**  
**Parks & Recreation**

**GRANTEE:**

Date: June 28, 2023

By: Bradley Perkins Digitally signed by Bradley Perkins  
Date: 2023.06.28 17:07:18 -08'00'  
Authorized Representative  
**Bradley Perkins, Program Coordinator**  
**Resurrection Lutheran Church**

## **APPENDIX A: GRANT PROJECT DESCRIPTION**

The Grant Project is described in the following documents. In the event of a conflict between any of the parts of this Appendix A, the order of precedence shall be according to the order listed below.

- **Exhibit 1- Modifications**
- **CITY'S REQUEST FOR YOUTH ACTIVITY GRANT PROPOSALS (RFYAG #024-001)**, incorporated by this reference
- **CONTRACTOR'S PROPOSAL IN RESPONSE TO (RFYAG #024-001)**, March 1, 2023, date received by Parks and Recreation, incorporated by this reference.

## **APPENDIX B STANDARD PROVISIONS**

**CONTRACTUAL RELATIONSHIP.** The parties intend that an independent Contractor/City relationship will be created by this contract. City is interested only in the results to be achieved as provided in this agreement. The conduct and control of the agreement will lie solely with the Contractor. Grantee is not considered to be an agent or employee of City for any purpose, and the employees of Grantee are not entitled to any benefits that City provides for City's employees. City does not agree to use the Grantee exclusively. Grantee does not agree to work for City exclusively.

**PERSONNEL, EQUIPMENT AND SUPPLIES.** Except as provided in the Grant Project, the Grantee represents that it has or will secure at its own expense all personnel, equipment, and supplies required in performing the work under this Agreement. All of the work required hereunder will be performed by the Grantee or under its supervision. None of the work covered by this Agreement shall be subcontracted except as provided in the Grant Project.

**GRANTEE QUALIFICATIONS.** Grantee warrants that it is fully qualified and is licensed under all applicable local, state, and federal laws to perform its obligations under this Agreement.

**CHANGES.** Any changes to this agreement must be mutually agreed upon in writing before they will be regarded as part of this Agreement. No claim for additional services, not specifically provided in this Agreement, performed or furnished by the Grantee, will be allowed, nor may the Grantee do any work or furnish any material not covered by the Agreement unless the work or material is ordered in writing by the City.

**TERMINATION.** The City may by prior written notice terminate this agreement at any time, in whole or in part, when it is in the best interest of the City. In the event that this Agreement is terminated by the city for convenience, by mutual agreement of the parties, or by default of a material condition, the City is liable only for payment in accordance with this agreement for work accomplished prior to the effective date of the termination.

**INSPECTION AND RETENTION OF RECORDS.** City may inspect, in the manner and at reasonable times it considers appropriate, all of Grantee's facilities, records and activities having any relevance to this Agreement. Grantee shall retain financial and other records relating to the performance of this Agreement for a period of 6 years, or until the resolution of any audit findings, claims or litigation related to the Agreement.

**EQUAL EMPLOYMENT OPPORTUNITY.** The Grantee will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, sex, marital status, changes in marital status, pregnancy or parenthood. Grantee shall include these provisions in any agreement relating to the work performed under this agreement with Grantees or subcontractors.

**CHOICE OF LAW; VENUE.** This Agreement shall be governed by the law of the State of Alaska. Venue shall be in the State of Alaska, First Judicial District at Juneau.

**COMPLIANCE WITH LAWS AND REGULATIONS.** Grantee shall, at Grantee's sole cost and expense, comply with all applicable requirements of federal, state, and local laws, ordinances and regulations now in force, or which may be in force, during the performance of this agreement.

**PAYMENT OF TAXES, OBLIGATIONS TO CITY.** As a condition of this Agreement, the Grantee shall pay all federal, State, and local taxes incurred by the Grantee and shall require their payment by any subcontractor or any other persons in the performance of this Agreement. Grantee shall not be delinquent in any other obligations to city during the performance of this Agreement. Satisfactory performance of this paragraph is a condition precedent to payment by the City under this Agreement.

**CONFLICT OF INTEREST.** Grantee warrants that no employee or officer of the City has violated the conflict of interest provisions of the City code regarding this Agreement. Grantee also warrants that it has not solicited or received any prohibited action, favor or benefit from any employee or officer of City, and that it will not do so as a condition of this Agreement. If the Grantee learns of any such conflict of interest, the Grantee shall without delay inform the City Attorney or City's representative for this Agreement.



## **APPENDIX C ADDITIONAL PROVISIONS**

**YOUTH ACTIVITIES BOARD GRANTS.** The City desires to distribute funds among various community organizations that sponsor youth activities in a manner that best serves the City's youth. The City has established a Youth Activities Board which has solicited proposals for providing youth activities of an athletic, cultural, artistic, or academic nature. The City desires to aid the youth of Juneau by providing financial support to the activities Grantee undertakes to provide in its proposal, however the City cannot and will not supervise, inspect or insure to third parties that Grantee is in fact performing the project described in its proposal, or performing the project to according to any particular standard, and Grantee represents that it possesses the expertise and personnel necessary to establish and maintain such youth activities.

**PROMOTIONAL OR PRINTED MATERIAL.** All promotional and/or printed material must include the following statement: "This program is partially funded by the Citizens of the City and Borough of Juneau through sales tax revenues."

**FINAL EVALUATION.** A written evaluation and final budget must be received in the Parks and Recreation office within 60 days of the program completion date specified in the original Contractor's Proposal. Failure to submit both of these items in a timely manner will render the Grantee ineligible for grant funds from this program during the next applicable funding cycle. A request to change the date must be submitted in writing to the City's Representative. The final evaluation document must be submitted in the format provided and should include a final budget that indicates how the Youth Activity grant money was allocated, how the goals and objectives of the program were met, the number of youth served, what worked and what did not, what program improvements could be made, participant responses, copies of printed and promotional materials, and any other items pertinent to share with the Youth Activity Board.

**INSURANCE REQUIREMENTS.** Grantee's insurance has been determined by Grantee to meet its own needs, and Grantee's choice of insurance and level of coverage has been determined by Grantee to be sufficient to protect itself from claims due to its programs. Grantee shall not represent in any way, affirmatively or by omission, that City ensures or guarantees the Grantee's performance of its projects funded by this grant. Grantee shall not represent in any way that City has inspected, supervised, or taken any affirmative steps to verify that Grantee is performing the activities of the project funded in part by this grant, nor that Grantee meets applicable standards of care for the activities of the project.

**INDEMNIFICATION.** Grantee agrees to defend, indemnify, and hold harmless City, its employees, volunteers, consultants, and insurers, with respect to any action, claim, or lawsuit arising out of the Grantee's performance of this Agreement, without limitation as to the amount of fees, and without limitation as to any damages resulting from settlement, judgment, or verdict, and includes the award of any attorneys fees even if in excess of Alaska Civil Rule 82. This indemnification agreement applies to the fullest extent permitted by law and is in full force and effect whenever and wherever any action, claim, or lawsuit is initiated, filed, or otherwise brought against City relating to this Agreement. The obligations of Grantee arise immediately upon actual or constructive notice of any action, claim, or lawsuit. City shall notify Grantee in a timely manner of the need for indemnification, but such notice is not a condition precedent to Grantee's obligations and may be waived where the Grantee has actual notice.



**Juneau Parks & Recreation**

155 S. Seward Street  
Juneau, AK 99801

907-586-5226  
[parks.rec@juneau.org](mailto:parks.rec@juneau.org)  
[juneau.org/parks-recreation](http://juneau.org/parks-recreation)

**Registration/Payment Receipt 50296533**

03/02/2023 09:13 AM

**Account Information**

Resurrection Lutheran Church  
Bradley Perkins  
740 W. 10th St.  
Juneau, AK 99801 United States

**Received By**

Eric Moots at X - Main P&R Office (Web/Handkey)

Item	Amount Paid
Resurrection Lutheran Church for Youth Activities Grant Youth Activities Grant Receipt	\$0.00
<b>Total Payment</b>	<b>\$0.00</b>

**Activity Notes****Youth Activities Grant Youth Activities Grant Receipt**

FY24 Youth Activities Grant nonmonetary receipt.

## **SECTION C**

### **FY24 YOUTH ACTIVITIES GRANT**

### **GRANT APPLICATION**



PROPOSAL CHECK SHEET AND TABLE OF CONTENTS:

Program Title: Juneau Live! Studio Show Runner Camps  
Organization: Resurrection Lutheran Church  
CBJ Program Request: \$ 7,000 (This amount must match the total amount of request listed on page C-13).

Arrange your proposal according to the table of contents below. Number your pages in the order indicated. **Attach this sheet to the front of your proposal.**

	<u>Page</u>
Title page and authorized signature _____	C-2
Abstract _____	C-3
I. <b><u>Required Information</u></b>	<b><u>C-4</u></b>
A. Proof of Non-Profit Status _____	C-4
B. Proof of Legal Status _____	C-4
II. <b><u>Plan of Operation</u></b>	<b><u>C-5</u></b>
A. Extent of Youth Participation _____	C-5
B. Goals and Objectives _____	C-7
C. Program Evaluation Components _____	C-8-9
III. <b><u>Management Capacity</u></b>	<b><u>C-10</u></b>
A. Past History _____	C-10
B. Instructor/Coach Relevant Experience _____	C-10
C. Volunteer Support _____	C-11
D. Cooperative Efforts _____	C-11
E. Participant Safety/Security _____	C-11
IV. <b><u>Program Budget</u></b>	<b><u>C-12</u></b>
A. Program Expenditures _____	C-12
B. Program Revenues _____	C-17
V. <b><u>Proposal Presentation</u></b>	<b><u>C-18</u></b>
VI. <b><u>Optional Information</u></b>	<b><u>C-18</u></b>
A. Letters of Support (Maximum of 2) _____	C-18

**TITLE PAGE:**

Program title: Juneau Live! Studio Show Runner Camps

Program beginning date: July 1, 2023

Program ending date: June 30, 2024

Date that funding needs to be received: July 1, 2023

Legal name, address, phone, FAX number, & e-mail of organization submitting proposal:

Resurrection Lutheran Church

740 W 10th Street

Juneau, AK 99801

Type of Organization: ☒ Corporation ☐ Partnership  
☐ Sole Proprietorship  
☐ Other: (Please describe)

Name of contact person: Bradley Perkins

Contact Address: 740 W 10th Street, Juneau, AK 99801

Phone number: Day 808-782-5795 Evening 808-782-5795 Fax number: 907-586-6225

E-mail address: producer@juneaulive.org

Does this person have authority to authorize changes to a contract if your group receives one?

☒ Yes ☐ No

Authorized Signature (Person Who Will Sign the Contract)

**Bradley Perkins**

Digitally signed by Bradley Perkins  
Date: 2023.03.01 15:55:36 -09'00'

Printed Name of Authorized Signature

Program Coordinator, Producer, Juneau Live! Studio and RLC Warming Shelter Manager

Title/Position in Organization

**YOUTH ACTIVITIES PROGRAM FUNDS**

---

**Program Title:** Juneau Live! Studio Show Runner Camps

---

**ABSTRACT:**

Complete an abstract of your proposal. (Single spacing allowed on the abstract - maximum of two pages)

Juneau Live! Studio Show Runner Camps program would fund two one-week fall break and spring break camp for middle and high students provide a hands-on introduction to television production. The program will be offered in conjunction with JAMM (Juneau Alaska Music Matters) Program (Megan Johnson, program coordinator) and Juneau Douglas High School CHOICE Science Program (Lara Dzinich, CHOICE Science Teacher and Co-advisor). The program would utilize Resurrection Lutheran Church's (RLC) Juneau Live! community access television studio.

During each of the one-week camps over fall and spring breaks, about 25 student will learn all aspects of television production in a working studio from instructors and experienced television professions. As the week progresses each student will eventually assume a specific role in their own production company (from camera operator, sound/A1, graphics, wardrobe/makeup, craft service, director, house, to show runner) during the week, culminating with producing (entirely on their own) a live-broadcast 1 1/2 hour show with real on-air talent (several local musical acts) in front of a studio audience in Juneau Live! Studio's most popular series (over 10,000 views) - "Alaska Music One Presents". The students' names will appear in the credit roll at the end of production, which will persist on the Juneau Live! YouTube channel (<https://www.youtube.com/c/JuneauLive>).

RLC was unable to offer this program during the upcoming spring break with JAMM, due to scheduling conflicts and low-income housing crisis surging the occupancy at the CBJ's Cold Weather Emergency Shelter (operated by RLC at the request of the CBJ at night downstairs) from 45 to 75 (overwhelming much of the same staff that would operate this program. However, both RLC and JAMM expect to offer the program in June: after school is out, the shelter is closed, and before the FY23 YAB grant year is over.

RLC was the first worship community in Juneau (in 3/21) to begin live-streaming worship services from the sanctuary in response to the State's mandate closing worship gatherings. The church has continued to do so while developing a 2,500 sq. ft. television studio capable of streaming in HD with 5 studio cameras (4 dolly/1crane), 8-fixed HD/4K cameras, 20 LED full-spectrum studio lights, 26 studio/4 shotgun microphones, 48-channel/8-bus digitally encoded audio, ASCAP, BMI, SESAC performance and streaming licenses, and an 8-member technical crew with over 60 years of broadcast industry experience. This studio was funded at a cost of over \$60,000 through with grants from the Lutheran Church, the CBJ / Juneau Community Foundation CARES funds, and donations from congregation members and outside the Juneau community.

In just the last year, the Juneau Live! YouTube channel (<https://www.youtube.com/c/JuneauLive>) has had over 10,000 views, over 150 subscribers, and produced and broadcast more than 500 hours of profession, high-quality, Juneau-community access programming using a volunteer production staff and crew at no cost to sponsoring organizations.

Program Title: Juneau Live! Studio Show Runner Camps

I. **REQUIRED INFORMATION**

Attach this information:

A. **Proof of non-profit status**

1. Attach a copy of your Federal IRS exemption letter or other information proving your tax-exempt status.\*

B. **Proof of legal status**

1. Attach a copy of your articles of incorporation, or other document that attests to your organization's legal status.\*

**\* If you have received a Youth Activity Grant and are not providing A or B above you MUST mark the following boxes in lieu of providing proof.**

☒ We have received a Youth Activity Grant before and verify that the organization's tax-exempt status has not changed since that time.

☒ We have received a Youth Activity Grant before and verify that the organization's legal status has not changed since that time.



Program Title: Juneau Live! Studio Show Runner Camps

**II. PLAN OF OPERATION (65 Points)**

**A. EXTENT OF DIRECT YOUTH PARTICIPATION (Refer to Page B-3 Section II, A):**  
**(55 points)**

1. (a) Identify and describe how many hours each individual youth enrolled in your program will participate. Break down by age group, skill levels, and/or activity groups if hours of participation will vary. Travel hours to and from competition are not allowed.

Show Runner Camps participants will be involved 40 hours during each one-week camp. Both programs will accept participants from middle school to high school students. The program would encourage inclusion of students with disabilities, especially mental disabilities (with appropriate family / school support).

(b) Identify and describe the total number of hours of participation by all youth enrolled in your program. Break down by age group, skill levels, or activity groups if hours of participation will vary. Travel hours to and from competition are not allowed to be calculated in the active participation tally.

Anticipating 25 participants per camp at 40 hours per participant would 1,000 for each fall break and spring camp and 2,000 for the entire program of 50 middle and high school participants.

2. How many youth will actively participate in the program?

25 middle and high school participants for each fall break and spring camp for a total of 50 total youth participants.

Program Title: Juneau Live! Studio Show Runner Camps

3. List the adult to youth ratio to support the program.

In addition to the Juneau Live! Studio Producer (20 years TV production experience) and RLC Pastor (wardrobe/makeup/lighting - theatrical arts degree from Cal Berkeley), and two licensed, retired teachers, and JAMM and JDSH CHOICE Advisors, and various professionals, there will be at least five adults to 25 youth present.

4. Describe the existence and extent of scholarship funding provided for qualified youth within the program. Please describe your process in detail and include a copy of the scholarship request form and/or copy of your scholarship policy. How are participants made aware that scholarship funding is available such as type of application, availability on a website etc. Also include statistics on how many scholarships and the dollar amount awarded during your last season of operation. **(Do not include scholarships provided with CBJ funding)**. If no fee is required for youth to participate and therefore no scholarship is required, please give details so points can be awarded for this category.

There will be no fees or costs for youth participating in either camps.

5. How will you assist youth in need? (Transportation, equipment, other)  
Describe how you communicate to parents/guardians what kind of assistance is available. Attach a brochure or flyer if applicable. Do not include scholarships.

RLC specializes in reaching out to and assisting individuals and families in need (RLC Food Pantry, RLC Warming Shelter, programming on Juneau Live!, RLC on KINY, Family Promise, Safe Space for Schooling). RLC will use its existing channels / relationships, as well as developing new marketing to youth in need for these two programs.

Program Title: Juneau Live! Studio Show Runner Camps

**B. GOALS/OBJECTIVES/TIMELINES (Refer to Page B-4, Section II, B): (6 points)**

This section should include a clear outline of goals and objectives for the program and a brief description of the activities designed to reach each objective (with staff assigned and completion dates.) Goals and objectives should demonstrate how the activity promotes the YAB goal of providing athletic, cultural, artistic or extra-curricular academic experiences for youth. Objectives should be **measurable**, feasible, have time limits and **relate to the more general goal**. Objectives and activities should describe specific accomplishments. Goals and objectives should be clear and concise. There should be at least one goal for each program component that furthers the overall goal of the Youth Activities Program.

**Overall Goal of Program:**

Exposed youth participants to television production through by allowing them to produce own live broadcast in a working television studio, with the assistance of Juneau Live! on-air talent, staff and crew, advised and supervised by its Producer, Pastor, and two retired teachers.

Objectives ( <b>measurable</b> ) Prioritize in order of importance	Plan: Activities used to achieve objectives. Person(s) responsible and Timeline.
Interest Juneau youth in television production	Market program in schools and youth groups - Juneau Live! Producer / RLC Outreach (Pastor) (first 2 months)
Teach various aspects of television production	Provide hands-one experience
Utilize production skills in an actual broadcast with real on-air talent, studio audience and broadcast audience	Show run an episode of a popular Juneau series
Have a useful resume takeaway	Resulting broadcast with participant's name in credit roll will persist

Attach additional pages as needed.

**C. PROGRAM EVALUATION COMPONENTS (Refer to Page B-4, Section II, C): (4 points)**

Evaluation: How will achievement of this goal be measured?	Timeframe: Schedule for Implementation
Interest Juneau youth in television production	Minimal enrollment of at least 20 (goal of 25, maximum of 30) in each camp
Teach various aspects of television production	Rotate participants through positions and find at least some capable of fulfilling role for live broadcast
Utilize production skills in an actual broadcast with real on-air talent, studio audience and broadcast audience	Be able to assemble a complete production team capable of planning and executing the Alaska Music One episode
Have a useful resume takeaway	Monitor the number of views of that episode

Attach additional pages as needed...



Program Title: Juneau Live! Studio Show Runner Camps

Evaluation: How will achievement of this goal be measured?	Timeframe: Schedule for Implementation

Attach additional pages as needed

Program Title: Juneau Live! Studio Show Runner Camps

**III. MANAGEMENT CAPACITY (Refer to Page B-4, Section III): (43 points)**

**A. PAST HISTORY & ORGANIZATIONAL CAPACITY (11 points)**

1. Describe the organization's past history of providing successful youth programs. Please include your history of YAG management accountability regarding program funding, reporting, and submission of a timely program evaluation. (6 points)

RLC's current \$3,500 YAB grant was going to be support this program during the upcoming spring break with JAMM, however due to scheduling conflicts and low-income housing crisis surging the occupancy at the CBJ's Cold Weather Emergency Shelter (operated by RLC at the request of the CBJ at night downstairs) from 45 to 75 (overwhelming much of the same staff that would operate this program). However, both RLC and JAMM expect to offer the program in June: after school is out, the shelter is closed, and before the FY23 YAB grant year is over. During the 2020-21 school year, RLC operated the Safe Space for Schooling program. Juneau Live! Studio has broadcast productions for JAMM and Thrush Hill Music School. It is the home of Juneau String Ensembles. RLC has hosted a Scout troop for over 20 years. RLC has received over \$1,000,000 in grants and CBJ contracts since 2020 and has extensive experience in grant and contract management and reporting.

2. Attach current organizational chart with name of staff positions. (2 points)
3. Attach current resumes of top personnel within the organization and any special instructors if possible. (3 points)

**Note: It is important to include both of these items to ensure that reviewers have a complete understanding of your organization's management structure and capabilities.**

**B. INSTRUCTOR/COACH RELEVANT EXPERIENCE (13 points)**

1. Describe the instructors or coach's relevant experience in providing your youth program.

Bradley Perkins, Producer Juneau Live! Brad has worked in broadcast television since the 1970's. In addition to theatrical arts background, including preproduction production and post-production. Rev. Karen Perkins, Pastor RLC. Pastor Karen has a degree in theatre arts from University of California, Berkeley and is responsible for makeup, wardrobe, lighting and design in the Juneau Live! Studio, April Dooley, Stage Manager and Into the Arts Producer. April is a retired high school performing arts teacher who spends two months of the school year in Juneau working in the Juneau Live! Studio with performing arts groups, stage managing and is the producer of the Juneau Live! show Into the Arts. Tamara Walter, Stage Manager and co-host of How Do You Think. Tamara is a retired middle school special education teacher who spends two months of the school year in Juneau working in the Juneau Live! Studio with those with disabilities, stage managing and is the co-host of the Juneau Live! show How Do You Think.

## Summary

Core values:

- **Equality, diversity, inclusion, and empathy** – informs decisions and actions both within and outside organizations.
- **Customer / guest service and hospitality** – based on Disney Institute model, within organizations, everyone has "customers."
- **Staff support, recognition, and development** – leading by example, organizations are only as strong as their staff.

Brad has availed himself of opportunities to work with both for-profit and non-profit organizations, both professionally and by volunteering his time, efforts, and resources. With degrees in both law and engineering, and licensed to practice law in California, Hawaii and before the United States Patent and Trademark Office, Brad has extensive experience in corporate and non-profit organizations. Brad has managed attorneys, engineers, and other professionals and non-professionals in legal; engineering; human resources; marketing; public relations; environmental, health and safety; security; IT departments, and organizations as a whole. In addition to being a registered patent attorney, Brad has significant experience in copyright, trademark and entertainment law, employment law, non-profit, corporate and securities law, and contract and licensing law.

## Non-Profit Experience

2022 to present **Interim Development Director**

*Perseverance Theatre Inc., Juneau, Alaska*

Responsible for the administrative and fundraising needs of nonprofit arts organization dedicated to producing professional theatre by and for Alaskans. Responsible for establishing and executing strategic and comprehensive development plan that supports the operating and capital needs of the theatre for the present and the long term. Responsible for individual and business giving campaigns. Responsible for developing and supporting federal, state, local and foundation grants. Responsible for advocating for organization before governmental and regulatory bodies.

2020 to present **Producer, Juneau Live!, RLC Warming Shelter Manager, Program Coordinator, RLC Safe Space for Schooling and Facilities Manager**

*Resurrection Lutheran Church, Juneau, Alaska*

Obtained and managed approximately \$500,000 in grants and contracts from federal, state, city, local, private and religious organizations. Manages the city's cold weather emergency shelter with a highly trained staff dealing with patrons who could not be sheltered elsewhere in Juneau, providing over 3,500 bed-nights during 2021-22 season. As program coordinator for the RLC Safe Space for Schooling program for the first year of the COVID-19 pandemic, hired and supervised staff who worked closely with parents, guardians, teachers, and school counsellors. As producer of Juneau Live! Studio, designed, developed and assembled a secular community-access television studio and YouTube channel (<https://www.youtube.com/c/JuneauLive>). Last season, the studio had over over 10,000 views, over 150 subscribers, and produced and broadcast more than 500 hours of professional, high-quality, Juneau-community access programming. Using a volunteer production staff and crew at no cost to sponsoring community non-profit performing arts organizations. Creator and producer of weekly program on Juneau Radio Center: *RLC on KINY*. Facilities manager responsible minor repairs and contracting with local vendors for addition work.

2021 to present **Synod Council Member**

*Alaska Synod of the Evangelical Lutheran Church in America, Anchorage, Alaska*

2020 to Present **Vice President of Board of Directors**

*JAMHI Health and Wellness, Juneau, Alaska*

2019 to 2022 **Member of Board of Directors**

*Polaris House, Juneau, Alaska*

- 2018 to 2020 **General Manager**  
*St. Vincent de Paul Society, Diocesan Council of Southeast Alaska, Juneau, Alaska*  
 Responsible for managing the operations and services for one of the major non-profit organizations in Juneau and Southeast Alaska. SVdP provides property management services to affordable housing complexes throughout the area, including financial, accounting, leasing, tenant, grant, funding, and maintenance services. The organization also provides direct aid and transitional services for children, families, individuals and seniors. This can include transitional housing, transitional case work (navigators) and support services (food pantry and second-hand item center). Managed the city's cold weather emergency shelter, securing a long-term operating agreement, along with hosting the city's sobering center. Launched the largest resale store in Southeastern Alaska, which funds much of its operations.
- 2018 **Member of Board of Directors**  
*The Glory Hall, Juneau, Alaska*
- 2016 to present **Co-Founder, General Counsel and Secretary**  
*TBI Resource Foundation, Auburn, California*  
 Formed a non-profit foundation supporting individuals with non-sports related traumatic brain injury (TBI). Advise and support the TBI-impaired executive director. Provide legal, marketing, fundraising, accounting, tax and strategic planning for the foundation.
- 2016 to 2020 **Co-Founder, General Counsel and Secretary**  
*Homes for Truckers Foundation, Valley Springs, California*  
 Formed a non-profit foundation supporting low-income veterans, government-aid recipients, and tuition assistance grantees support in finding careers. Connecting them with national trucking companies and truck driving schools. Foundation is non-profit arm of for-profit truck driver placement service, [commercialdriverplacement.com](http://commercialdriverplacement.com). Provide legal, marketing, fundraising, accounting, tax and strategic planning for foundation.
- 2013 to 2015 **Chairperson of Above Property Workgroup and Lightweight Messaging Workgroup**  
*Hospitality Technology Next Generation, Schaumburg, Illinois*  
 Served as chairperson to two workgroups for the non-profit hotel technology standards organization. Managed the competing interest of technology companies in developing mutually beneficial standards in the area of cloud-computing and meta-computer interface protocols.
- 2006 to 2012 **Chairperson and Board Member Intellectual Property and Technology Section**  
*Hawaii State Bar Association, Honolulu, Hawaii*  
 Served on the board of the Intellectual Property and Technology Section for six years, and as chairperson for one of those years. As chairperson, held monthly board meetings, managed budget, planned monthly and annual events, and resolved membership requests and issues for 200+ section members.
- 2011 to 2012 **Executive Committee and Synod Council Member**  
*Pacifica Synod of the Evangelical Lutheran Church in America, Santa Ana, California*  
 Elected to serve on both the synod council and the executive committee of the Pacifica Synod, which includes Hawaii, San Diego and California's Inland Empire. Legal advisor the Bishop.
- 2008 to 2011 **Lay Chairperson, Hukilau (Hawaii) Conference**  
*Pacifica Synod of the Evangelical Lutheran Church in America, Oahu, Hawaii*  
 Elected to serve three terms as the chairperson to the Hukilau Conference of the Pacifica Synod. Chaired semi-annual meetings of the conference. Advised the ordained-dean of the conference. Awarded Lay Person of Year at 2012 Pacifica Synod annual assembly.
- 2006 to 2012 **Deputy Vice Chancellor**  
*Episcopal Diocese of Hawaii, Honolulu, Hawaii*  
 As one of three Deputy Vice Chancellors, reported to the Diocese Chancellor and Bishop on a variety of matters involving real estate law, employment law, tort law, professional misconduct, intellectual property law and non-profit law.



- 2007 **Producer and Director, Island-Wide Live Broadcast of Bishop Ordination**  
*Episcopal Diocese of Hawaii, Honolulu, Hawaii*  
 Hired by the diocese to produce the island-wide live broadcast of the ordination of the new bishop to Hawaii on March 17, 2007. The local PBS affiliate loaned the diocese their mobile production trailer, five broadcast cameras/dollies and microwave uplink to their broadcast studio. Trained camera operators, sound technicians, and trailer crew for two weeks prior to broadcast. Viewership on local PBS channel was one of their highest rated events. Additionally, edited, produced and commissioned 1,000 DVDs of the event.
- 2009 **Voting Member, Church-Wide Assembly**  
*Evangelical Lutheran Church in America, Minneapolis, Minnesota*  
 Elected to delegation from the Hukilau (Hawaii) Conference of the Pacifica Synod to attend historic 2009 church-wide assembly. Voted on the ELCA Social Statement on Human Sexuality was adopted by a one-vote margin. The church also voted to open its roster to LGBTQ+ clergy.
- 1999 to 2011 **Crisis Line Counsellor, IT Manager**  
*San Francisco Night Ministry, San Francisco, California*  
 Work as a crisis line counsellor for a street ministry established over 50 years ago to serve the people of San Francisco Bay Area from 10 pm to 4 am, when no other social services are available. Supported Night Ministers on the streets and talked to callers looking for assistance and often, simply provided someone to listen.
- 2000 to 2002 **Member of Delegation, Attorney, Website Design**  
*Santa Cruz al Salvador, Santa Cruz, California and Ciudadela Guillermo Ungo, El Salvador*  
 Traveled with family as members of delegation supporting the community of Guillermo Ungo in a remote area of El Salvador. During the ten-day visit, delegation concentrated on being present with community to develop relationships, increase cultural awareness and understand needs that could be filled in the coming year. Delivered aid that had been collected from the prior year's delegation. Additionally, created organization's non-profit corporation, and established and designed first website.
- 1985 to present **Founder, General Manager**  
*Perkins Productions, Juneau, Alaska; Northern California; Las Vegas, Nevada; and Oahu, Hawaii*  
 Provide video production services, including pre-production (storyboard, scripts), production (event, on-location, studio) and post-production (editing, sound mixing, scoring, media distribution). Provide photographic services, including event capture, studio portraits, and editing for print, web and social media. Provide public address (up to eight-piece band) and sound recording services (up to 40-member orchestra or choir) for events and service organizations including school, charity, and fundraising events. Provide catering services (for up to 150 guests) for these events and service organizations. Provide marketed and web designed services to organizations, including foundations and churches.

## For-Profit Experience

- 2016 to present **Engineering, Technical, Intellectual Property and Business Consultant**  
*Juneau, Alaska*  
 Advise and consult in engineering, technical, intellectual property and business areas for commercial and non-profit companies, including industrial hemp, ridesharing, long-haul trucking and other start-up opportunities. Advise clients on architecture, design, and implementation of products and services.
- 2018 **Director**  
*Division of Shared Services of Alaska (SSoA), State of Alaska, Juneau, Alaska*  
 Managed division of 135 employees statewide within the Department of Administration responsible for consolidation of travel, accounts payable and collections. Additionally, managed former Division of General Services (DGS), which had been folded into SSoA.

- 2012 to 2018 **Senior Vice President, Engineering, Chief Technical Officer, General Counsel and Secretary**  
*Fingi Inc., Auburn and San Francisco, California and Bangkok, Thailand*  
 Designed, developed, and implemented a cloud-based ecosystem for a hospitality startup. It interconnects all systems within hotel companies, brands and properties including: – property management system (PMS), point of sale (POS), workflow, booking, CRM/loyalty and in-room systems – with guests using their own mobile devices, and hotel-provided in-room devices. Managed world-wide engineering staff. Additionally, responsible for all legal work, including: corporate, intellectual property, licensing, commercial law and employment law, as well as human resources and marketing.
- 2016 to 2017 **Executive Vice President, General Counsel and Secretary**  
*Basil and Barns Inc., Auburn, California and New York, New York*  
 Co-founded an outdoor hospitality resort chain combining “glamping” accommodations and a demonstration organic farm. Responsible for all legal work, including: corporate, intellectual property, licensing, commercial law and employment law, as well as human resources, business development and farming.
- 2011 to 2012 **Patent Attorney and Technical Consultant**  
*Waianae, Hawai’i*  
 Prepared provisional and utility patent applications for international technology companies. Advised and prepared agreements for intellectual property licensing, and other legal areas. Advised clients on architecture, design, and implementation of products and services. Prepared 26 patent applications within a 30-day period for a client transitioning from one food-industrial-giant company to another, subsequently becoming the basis for a \$30 million startup company.
- 2006 to 2011 **Senior Vice President, Administration, General Counsel and Secretary**  
*Tissue Genesis, Inc., Honolulu, Hawai’i*  
 Managed all legal issues of a stem-cell biotechnology company, including: intellectual property, technology licensing, commercial law, bankruptcy law, real estate law, mergers and acquisitions, securities law, litigation, employment law, international law and international tax planning. Managed all non-financial administrative functions of the company, including: human resources, public relations, marketing, facilities, information technology and telecommunications.
- 2005 to 2006 **Counsel**  
*Goodsill Anderson Quinn & Stifel, Honolulu, Hawai’i*  
 Developed an intellectual property practice for Hawaii’s largest law firm. Practiced in all areas of intellectual property law, including: patents, trademarks, copyrights, licensing, assessment and management. Also practiced in other areas including: corporate law, securities law and employment law.
- 2003 to 2005 **Special Counsel / Acting General Counsel**  
*Hyperion Solutions Corporation, Sunnyvale, California*  
 Responsible for intellectual property law, employment law, bankruptcy law, marketing law, SEC/SOX compliance, corporate governance, and litigation for a business performance management software company. Designed and implemented office automation and infrastructure projects for a thirty-member legal department.
- 1999 to 2002 **Vice President, General Counsel and Secretary**  
*Alliance Semiconductor Corporation, Santa Clara, California*  
 Managed all legal issues of a semiconductor company, including: intellectual property, technology licensing, commercial law, bankruptcy law, real estate law, mergers and acquisitions, securities law, SEC compliance, litigation, employment law, international law and international tax planning. Formed and participated in the operation of five venture investment funds and management company. Responsible for administrative departments, including: legal, graphic and web design, human resources and MIS. Supervised professional and administrative employees, including an intellectual property counsel and paralegals.
- 1998 to 1999 **Member of Board of Directors**  
*Quantum Effects Devices, Inc., Santa Clara, California*

- 1998 to 1999 **Vice President, General Counsel and Secretary**  
*Mission West Properties, Inc. (formerly Berg & Berg Developers), Cupertino, California*  
 Participated in the establishment and operation of a real estate investment trust, including: real estate law, securities law, and SEC compliance. Additionally, as part-time general counsel for Teleflex Corporation, a hospitality telephone manufacturer, managed all legal issues, including: intellectual property, technology licensing and commercial law.
- 1991 to 1998 **Vice President, General Counsel and Secretary**  
*Valence Technology, Inc., San Jose, California and Henderson, Nevada*  
 Established and managed legal department for a lithium polymer battery manufacturer, handling intellectual property, technology licensing, commercial law, bankruptcy law, real estate law, mergers and acquisitions, securities law (including an initial public offering and two subsequent public offerings), SEC compliance, litigation (including trade secret and securities class action suits), employment law, international law and international tax planning. Supervised thirty professional and administrative employees, including attorneys and paralegals, in legal, environmental, health and safety, security, human resources, electrical engineering, marketing and MIS departments.
- 1988 to 1991 **Intellectual Property Counsel / Assistant General Counsel**  
*VLSI Technology, Inc., San Jose, California*  
 Managed all aspects of intellectual property law including: development of patent, copyright, mask work and trademark programs for an ASIC semiconductor and software company. Responsible for all licensing activities including software licensing, technology licensing, and patent cross-licensing. Formed mid-sized-semiconductor counsel association. Co-managed other legal issues of company, including: SEC compliance, stock and securities transactions, commercial law, real estate law, mergers and acquisitions, and international law. Managed employment law, and patent and commercial litigation. Additionally, was acting-general counsel for company for six months, and general counsel for Compass Design Automation, Inc., a majority-owned software subsidiary.
- 1987 to 1988 **Intellectual Property Attorney**  
*Hewlett-Packard Company, Palo Alto, California*  
 Preparation and prosecution of electronics and software patent docket. Legal advisor to HP Labs, the artificial intelligence software group and the medical products division. Performed legal work in all areas of intellectual property, including: patent licensing, copyrights, mask works rights, trademarks and computer law; and in general legal areas, including: licensing, confidentiality agreements, and technology transfer agreements. Supervised outside counsel in patent preparation and prosecution, and in trademark oppositions.
- 1985 to 1987 **Patent Attorney**  
*Ampex Corporation, Redwood City, California*  
 Prepared and prosecuted patents in the areas of video and computer technology. Legal and patent advisor to Audio/Video Systems Division. Supervised outside counsel in patent preparation and prosecution. Practiced in all areas of intellectual property, including: patent licensing, copyrights, mask works rights, trademarks, and computer law; and in general legal areas, such as software licensing, and technologically oriented agreements.
- 1983 to 1985 **Patent Attorney**  
*Xerox Corporation, Rochester, New York*  
 Prepared and filed patent applications and conducted domestic and foreign prosecution. Counseled a research group, and prosecuted patent interferences before the US Patent and Trademark Office.
- Summer 1982 **Patent Intern**  
*Xerox Corporation, Rochester, New York and El Segundo, California*  
 Drafted a patent application, amendments, a software licensing agreement, defensive disclosures, and research memoranda on patent law issues.

- 1979 to 1980     **Manager of Computer Engineering**  
*Logitek, Inc., Rochester, Michigan*  
 Supervised electrical engineers and computer programmers in hardware and software projects in area of computer driven industrial controls for the automotive industry.
- 1979     **Architectural Electrical Engineer**  
*Hoyem-Basso Associates, Bloomfield Hills, Michigan*  
 Designed power distribution and communications systems for office and industrial facilities.

## Bar Admissions and Certifications

- 2005     United States District Court, District of Hawaii  
 2005     Hawaii State Bar  
 1990     Federal Circuit Court of Appeals  
 1984     United States Patent and Trademark Office  
 1983     California State Bar  
 2020     Alaska Notary Public  
 2019     Certified Food Protection Manager (ServSafe)

## Education

- J.D.     **McGeorge School of Law**, University of the Pacific, Sacramento, California  
 1983     Class Rank: Top 11%  
           Honors:     Graduated with Distinction  
                       Law Review, *The Pacific Law Journal*  
                       Dean's List, two years  
                       American Jurisprudence awards for highest grades in contracts and administrative law  
                       Traynor Society, scholastic honor society  
           Activities: Student attorney at Community Legal Services  
                       Committee chairperson of Phi Alpha Delta Legal Fraternity
- B.S.E.     **Duke University**, Durham, North Carolina  
 1979     Major:     Electrical Engineering  
           Activities: President and Performing Arts Committee Chairperson, Student Union  
                       Writer, *The Duke Engineer*, School of Engineering Journal  
                       Director, actor and set designer for many theatrical productions  
                       Board Member, Hoof'n'Horn Musical Theatre Organization  
                       Treasurer, Sigma Nu Fraternity

## Professional and Community Organization Memberships, Activities

- Member, Association for Computer Machinery (ACM)  
 Member, Institute of Electrical and Electronic Engineers (IEEE)  
 Member, Juneau Arts & Humanities Council  
 Member, Alaska Folk Festival  
 Member, KTOO Pubic Radio  
 Member, Southeast Alaska Food Bank (RCL)  
 Member, Love, Inc. (RLC)  
 Member, Family Promise (RLC)  
 Member and Webmaster, Juneau Housing and Homelessness Coalition (RLC)  
 Speaker and panelist at worldwide conferences on intellectual property licensing, auditing, and protection  
 Singing, piano and keyboards, handbells (member RLC Bell Choir) and drums (taking lessons)  
 Photographer / Videographer, Non-profit Events

## Patents

- US 5,496,654     Secondary Battery Cell Interconnection for Protection from Internal Shorts  
 US 5,747,189     Smart Battery



## Online Presence

LinkedIn	<a href="https://www.linkedin.com/in/bradley-perkins-14699214">https://www.linkedin.com/in/bradley-perkins-14699214</a>
IMDB	<a href="https://www.imdb.com/name/nm11578037/?ref=nm_sr_srsq_0">https://www.imdb.com/name/nm11578037/?ref=nm_sr_srsq_0</a>
YouTube	<a href="https://www.youtube.com/c/JuneauLive">https://www.youtube.com/c/JuneauLive</a>
Facebook	<a href="https://www.facebook.com/bradley.perkins.50">https://www.facebook.com/bradley.perkins.50</a>
Twitter	<a href="https://twitter.com/bradperkins">https://twitter.com/bradperkins</a>
Instagram	<a href="https://www.instagram.com/basperkins24">https://www.instagram.com/basperkins24</a>
Pinterest	<a href="https://www.pinterest.com/UCZVShOscpYclpvGFusSaLog">https://www.pinterest.com/UCZVShOscpYclpvGFusSaLog</a>

## References

### Scott Ciambor, PMP

Planning Manager, City and Borough of Juneau  
155 S. Seward Street, Juneau, Alaska 99801, (907) 586-0753, Ext. 4127, [Scott.Ciambor@juneau.org](mailto:Scott.Ciambor@juneau.org), [www.juneau.org](http://www.juneau.org)

### Chris Schapp

Manager, Southeast Alaska Food Bank  
PO Box 33681, Juneau, AK 99803-3681, (907) 789-6184, [ducenbark610@gmail.com](mailto:ducenbark610@gmail.com), [www.sealaskafoodbank.org](http://www.sealaskafoodbank.org)

### Sandy Fortier

Executive Director, Juneau Jazz and Classics  
PO Box 22152, Juneau, AK 99802, (720) 256-3777, [sandy@jazzandclassics.org](mailto:sandy@jazzandclassics.org), [www.jazzandclassics.org](http://www.jazzandclassics.org)

### Ericka Lee

Member of Board of Directors, Actor, Perseverance Theatre, Inc., Juneau, Alaska  
Host, *Juneau's Open House* on Juneau Live! Studio (<https://www.youtube.com/c/JuneauLive>)  
Realtor, Southeast Alaska Real Estate  
8585 Old Dairy Rd STE 102, Juneau, AK 99801, (907) 713-4032, [erickalee@erickasellsalaska.com](mailto:erickalee@erickasellsalaska.com),  
[www.isellalaska.com](http://www.isellalaska.com)

### Karen Lawfer

Community Coordinator and Former Congregation President, Resurrection Lutheran Church  
740 W 10<sup>th</sup> Street, Juneau, AK 99801 (907) 723-2123, [klawfer@gci.net](mailto:klawfer@gci.net), [www.rlcjuneau.org](http://www.rlcjuneau.org)

### Mandy Cole

Executive Director, AWARE  
PO Box 20809, Juneau, AK 99802, (907) 957-6750, [mandyoc@awareak.org](mailto:mandyoc@awareak.org), [www.awareak.org](http://www.awareak.org)

### Irene Gallion

Senior Planner, Community Development, City and Borough of Juneau  
155 S. Seward Street, Juneau AK 99801, (907) 586-0753, [Irene.Gallion@juneau.org](mailto:Irene.Gallion@juneau.org), [www.juneau.gov](http://www.juneau.gov)

### Roy Anderson

Housing Manager, St. Vincent de Paul Society, Juneau  
8617 Teal Street, Juneau, AK 9980, (907) 500-8183, [roylsvdvp@gmail.com](mailto:roylsvdvp@gmail.com), [www.svdpjuneau.org](http://www.svdpjuneau.org)

### Eran Sherin

Chief Executive Officer, UrbanXtracts Inc. / NY Hemp Source, LLC  
1173A 2<sup>nd</sup> Ave. #102, New York, NY 10065, (907) 297-7248, [eran@urbanxtracts.com](mailto:eran@urbanxtracts.com), [www.urbanxtracts.com](http://www.urbanxtracts.com)

### Rev. Lyle Beckman

Former Director of the San Francisco Night Ministry  
1031 Franklin Street, San Francisco, CA 94109, (415) 935-7862, [lylejb2@aol.com](mailto:lylejb2@aol.com), [www.sfnightministry.org](http://www.sfnightministry.org)

### Tamara Walter

Executive Director, TBI Resource Foundation  
37 Laurel Lane, Williamsville, NY 14221, (716) 481-6337, [tamara@tbiresource.org](mailto:tamara@tbiresource.org), [www.tbiresource.org](http://www.tbiresource.org)

### Starr Parmley

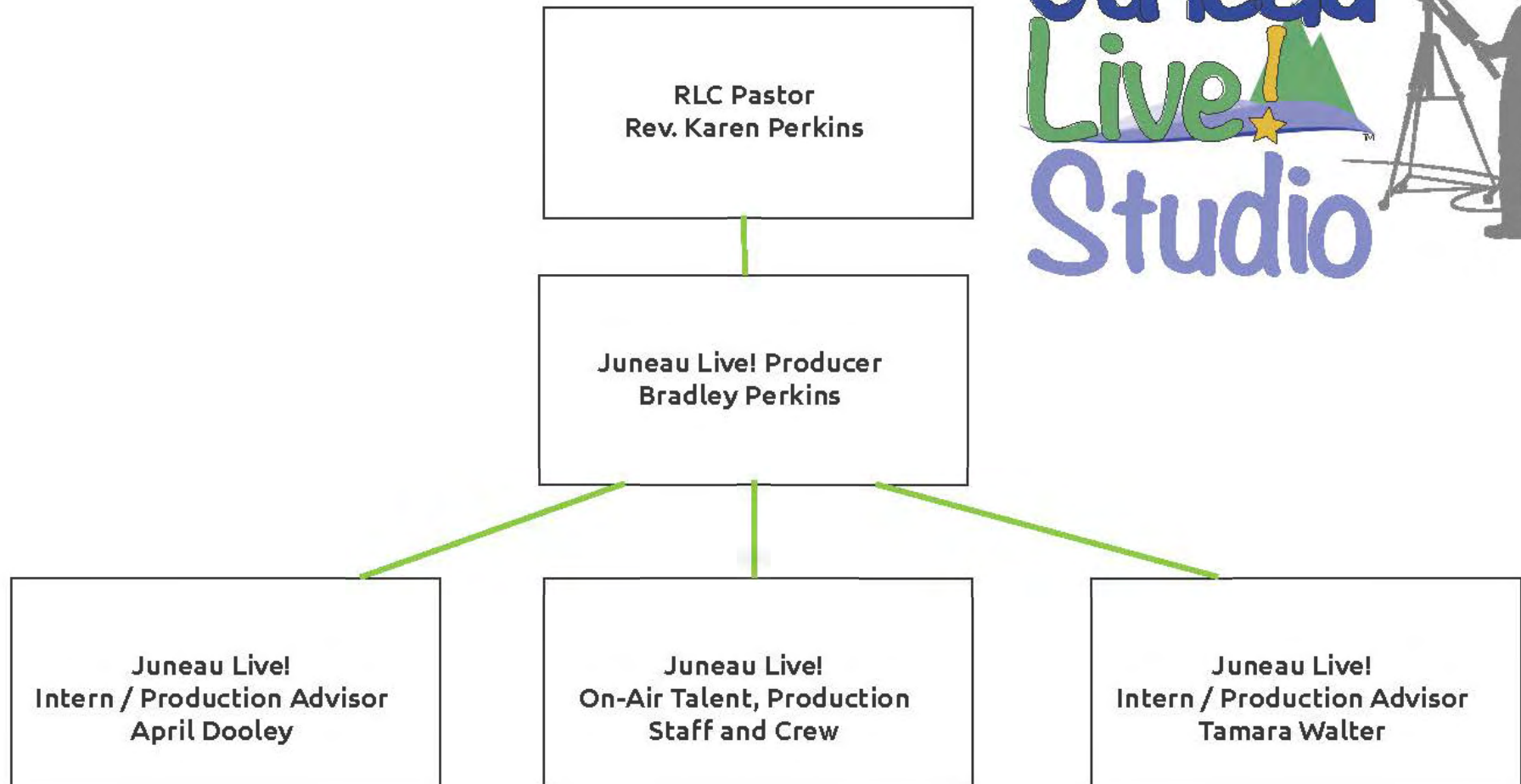
Former SSoA Staff Member  
2760 Douglas Highway, Apt. 2, Juneau, AK 99801, (907) 942-3849, [StarrP@gmail.com](mailto:StarrP@gmail.com)

### Kenneth Moss

Former SSoA Staff Member  
3928 Pyrenean Circle, Anchorage, AK 99516, (907) 230-2064, [k2moss@msn.com](mailto:k2moss@msn.com)



**Juneau Live!  
Organization Chart**



Program Title: Juneau Live! Studio Show Runner Camps

**C. VOLUNTEER SUPPORT (8 points)**

1. Explain the amount of volunteer support there will be for the program.

(a) How many volunteers will be helping you?

The program will utilize the approximately 25 Juneau Live! on-air talent, production staff and crew.

(b) How many total hours of volunteer support do you anticipate?

We anticipate these volunteers to contribute 40+ hours to the program.

(c) What will the volunteers be doing?

These volunteers will be instructing in various aspects of TV production, such as preproduction, storyboarding, casting, set and lighting design, marketing, studio production, makeup, hair, wardrobe, craft services, post-production and show running.

(d) If applicable, please identify your volunteer fundraising goals, objectives, and desired results.

Not applicable.

**D. COOPERATIVE EFFORTS (5 points)**

1. Describe cooperative efforts with other local youth organizations and the extent of their involvement in planning for the proposed program.

JAMM (Juneau Alaska Music Matters) Program & Juneau Douglas High School CHOICE Science Program

**E. Safety/Security (6 points)**

1. Describe how you assure the safety/security of your participants.

RLC will apply the same student-safe security standards it used for its Safe Space for Schooling (RLC SSS) program. All staff and volunteers with direct student contact must clear a nationwide background check, must complete the Alaska-state child safe reporting program, and undergo RLC client-service training. Additionally, no staff or volunteer is allow to be alone with a student at any time. Additionally, RLC follows all the Evangelical Lutheran Church of America (ELCA) child-safe guidelines.

Program Title: Juneau Live! Studio Show Runner Camps

IV. **PROGRAM BUDGET/ORGANIZATION SUPPORT: (34 points)**

- Include a prior fiscal year financial statement and listing of current and anticipated funding sources for your organization. If not available, please explain why.

A. **PROGRAM EXPENDITURES (Refer to Page B-5, Section IV, A1) (25 points possible)**

1. Arrange in the following format:

<u>PROJECT REQUEST</u>	+	<u>OTHER INCOME</u>	+	<u>IN-KIND</u>	=	<u>PROJECT TOTAL</u>
----------------------------	---	-------------------------	---	----------------	---	--------------------------

A. Personnel Services:

(List persons involved  
In project)

Subtotal Personnel Services

B. Travel

(Who, where, number of trips, cost)

Subtotal Travel

	<u>PROJECT REQUEST</u>	+	<u>OTHER INCOME</u>	+	<u>IN-KIND</u> =	<u>PROJECT TOTAL</u>
C. <u>Facility</u> (Itemize)						
Subtotal Facility						
D. <u>Supplies/Materials</u>  (Itemize in general categories)						
Subtotal Supplies						
E. <u>Equipment</u>  (Itemize rentals, lease purchase Agreements, etc.)						
Subtotal Equipment						
F. <u>Other Operating</u> (Itemize)						
Subtotal Other Operating						
G. <u>Total</u> <b>(Total the subtotal of A through F)</b> <i>(This amount must match the total amount requested on page C-1)</i>						

**PROGRAM EXPENDITURES****Juneau Live! Studio Show Runner Camps**

	Project Request	Income	In-Kind	Total
<b>A. Personnel</b>				
Juneau Live! Studio Producer / Food Infrastructure & WS Manager			\$2,000.00	\$ 2,000.00
RLC Pastor			\$2,000.00	\$ 2,000.00
Two instructors (one arts, one special ed)	\$ 6,000.00			\$ 6,000.00
Subtotal Personnel	\$ 6,000.00	\$ -	\$4,000.00	\$10,000.00
<b>B. Travel</b>				
Subtotal Travel	\$ -	\$ -	\$ -	\$ -
<b>C. Facility (Itemize)</b>				\$ -
Allocated high-speed internet pipe for live streaming				
Allocated facility maintenance	\$ 100.00		\$ 500.00	\$ 600.00
Allocated facility utilities	\$ 100.00		\$ 500.00	\$ 600.00
Allocated facility janitorial	\$ 50.00		\$ 50.00	\$ 100.00
Subtotal Facility	\$ 250.00	\$ -	\$1,050.00	\$ 1,300.00
<b>D. Supplies/Materials</b>				
Preproduction supplies (storyboards, project proposals, etc.)				
Production supplies (sets, props, gaffer supplies)	\$ 400.00			\$ 400.00
Makeup, hair, wardrobe	\$ 200.00			\$ 200.00
Craft Service / Catering during camps (utilize SE AK Food Bank)	\$ 500.00			\$ 500.00
Subtotal Supplies/Materials	\$ 600.00	\$ -	\$ -	\$ 600.00
<b>E. Equipment (Itemize rentals, lease purchase agreements, etc.)</b>				
Allocated use of production web services	\$ 50.00		\$ 150.00	\$ 200.00
Allocated use of production copyright licenses	\$ 50.00		\$ 150.00	\$ 200.00
Allocated use of production software licenses	\$ 50.00		\$ 150.00	\$ 200.00
Specialized production equipment (depends on project)			\$ 500.00	\$ 500.00
Subtotal Equipment	\$ 150.00	\$ -	\$ 950.00	\$ 1,100.00
<b>F. Other Operating (Itemize)</b>				
Juneau Live! administration, scheduling, marketing			\$2,000.00	\$ 2,000.00
Subtotal Other Operating	\$ -	\$ -	\$2,000.00	\$ 2,000.00
<b>G. Total (Total the subtotal of A through F)</b>	<b>\$ 7,000.00</b>	<b>\$ -</b>	<b>\$8,000.00</b>	<b>\$15,000.00</b>

(This amount must match the total amount requested on page C-1)



Program Title: Juneau Live! Studio Show Runner Camps

2. Program Budget Narrative (Refer to Page B-5, Section IV, A2)  
(Must not exceed two pages)

A. Personnel

The two part-time intern / production advisors are retired teachers.

B. Travel

No travel is being requested.

C. Facility (Itemize)

The allocated expenses in this section pertain to only actual use by this program

D. Supplies/Materials

Preproduction supplies (storyboards, project proposals, etc.)

Production supplies (sets, props, gaffer supplies)

Makeup, hair, wardrobe

These items are the major consumables by the youth participants in the program

C. Equipment (Itemize rentals, lease purchase agreements, etc.)

Allocated use of production web services

Allocated use of production copyright licenses

Allocated use of production software licenses

Specialized production equipment (depends on project)

The allocated items in this section are the tools and licenses necessary to make a TV production.

Program Title: Juneau Live! Studio Show Runner Camps

3. (a) Explain the total program cost per participant hour. (Total program cost divided by total participant hours equals total program cost per participant hour.) This information will be used for YAB information only and will not be used for scoring.

$\$7,000 \text{ grant request} / 50 \text{ youth participants} = \$140 / \text{youth participant}$

- (b) Explain the proposal request cost per participant hour. (The proposal request amount divided by total participant hours equals the proposal request cost.)

$\$7,000 \text{ grant request} / 2,000 \text{ youth participant hours} = \$3.50 / \text{hour of youth participation}$

- (c) List any cost or fees charged to participants. (Including purchase of equipment, travel, etc.) This information is for YAB committee information only and will not be used in scoring.

None.

Program Title: Juneau Live! Studio Show Runner Camps

**(d) ORGANIZATION SUPPORT & PROGRAM REVENUES (Refer to Page B-6, Section IV, B): (9 points possible)**

- a. Explain the amount of direct support provided or anticipated to the organization from other CBJ funding sources. (Do not include previous or anticipated YAB grant funds)

i. Total amount of direct CBJ funding received by your organization: \$120,000

ii. Total organization budget: \$412,946.82

iii. Percentage of CBJ income of total budget

("a" divided by "b" equals "c"): 29%

iv. Where is the CBJ funding coming from?

CBJ Cold Weather Emergency Shelter Contract

- b. Description of CBJ indirect support provided to your organization.

None.

Program Title: Juneau Live! Studio Show Runner Camps

c. List all estimated sources of revenue for this program

<b>Admissions</b>	\$ <u>0</u>
Number of participants X amount	
Memberships	
Ticket Sales	
<b>Corporate Support</b>	\$ <u>0</u>
(Itemize source and amount)	
<b>Foundation Support</b>	\$ <u>0</u>
(Itemize source and amount)	
<b>Other Private Support</b>	\$ <u>0</u>
(Itemize source and amount)	
<b>Governmental Support</b>	\$ <u>0</u>
(Indicate specific organization or source)	
<b>(Do not include YAB funding)</b>	
<b>Federal Support</b>	\$ <u>0</u>
(Indicate specific organization or source)	
<b>Local Support</b>	\$ <u>0</u>
(Itemize source and amount)	
<b>Other Revenue</b>	\$ <u>0</u>
(Itemize source and amount)	
<b>Total Projected Revenue for this project:</b>	\$ <u>0</u>

Program Title: Juneau Live! Studio Show Runner Camps

**V. PROPOSAL PRESENTATION**

**(4 points possible)**

- A. Submit all information requested, in the correct order, and in the format specified.
- B. Submit only current information regarding your participation numbers, financial information, resumes of personnel, organizational charts, etc.
- C. Submit plan for the type of materials for which the organization plans to display the following information: **"This program is partially funded by the citizens of the City and Borough of Juneau through sales tax revenues."**

**VI. OPTIONAL INFORMATION**

**(2 points possible)**

- A. Submit a maximum of two letters of support.

-----

**General Comments about the Request for Youth Activities Grant (RFYAG) application packet:**

---

---

---

---

---

---

---

---

---

---



2/28/2022



To Whom It May Concern,

I am writing in support of Resurrection Lutheran's recording studio, Juneau Live! Community Access Program. In December JAMM secondary students and staff performed holiday songs in the Juneau Live! studio; we were so grateful to have a place to safely perform for an audience and be able to connect our students with friends and family near and far. The experience of performing at the Juneau live! Studio was also a great learning experience for students who got to learn about filming and recording and broadcasting a show. This is a STEAM activity in real life!

This spring JAMM plans to perform at Juneau Live; we hope to have older students perform in our second annual recital. Juneau Live! will make the concert extra special- anyone, anywhere, and any time will be able to watch. It is also nice to be assured that Covid will not limit people from performing or participating, because it is recorded in a safe, responsible environment. We also have students interested in learning about the recording and filming aspect- a great skill that is in demand here in Juneau.

Please consider supporting Juneau Live! It is a great resource for students and musicians, and I know it will continue to play a role in the arts and in youth activities.

Sincerely,

A handwritten signature in dark ink, appearing to read "Meghan Johnson".

Meghan Johnson  
JAMM Executive Director  
P.O. Box 34205  
Juneau, AK 99803

February 28, 2022

To Whom It May Concern:

I am supporting and plan to participate in Resurrection Lutheran Church's Juneau Live!™ Community Access Outreach Pilot Program. It consists of three interrelated components, together helping the isolated and marginalized people in our area access and participate in community activities. I am especially interested in the opportunities for youth organizations and schools to learn live-video production. My Scout Troop would like to use the program for teaching the Movie Making Merit Badge and producing public service announcements. The Program provided excellent resources last month to produce the second virtual pinewood derby for Cub Scouts from Craig, Sitka and Juneau.

We are committed to working with Juneau Live! in strengthening the Juneau community in general, and the isolated and marginalized people targeted by this program.

Sincerely,

Keith Pahlke  
Scoutmaster Troop 11  
Juneau, AK  
907-321-8788

March 1, 2022

To Whom It May Concern:

Juneau String Ensembles is supporting Resurrection Lutheran Church's Juneau Live!™ Community Access Outreach Pilot Program. It consists of three interrelated components, which will together help the isolated and marginalized people in our area access and participate in community activities. Our organization is especially interested in the opportunity to contribute programming and content or hosting events in the Juneau Live! Studio. We have benefited greatly from use of the studio services and would encourage other small groups and artists to use these services as well.

We are committed to working with Juneau Live! in strengthening the Juneau community in general, and the isolated and marginalized people targeted by this program.

Sincerely,

Kate Hudson  
Board President  
Juneau String Ensembles  
907-209-6179

## PROGRAM EXPENDITURES

Revised

### Juneau Live! Studio Show Runner Camps

#### A. Personnel

Juneau Live! Studio Producer / Food Infrastructure & WS Manager  
 RLC Pastor  
 Two instructors (one performing arts, one special ed)  
 Subtotal Personnel

#### B. Travel

Airfair for the two instructors (one performing arts, one special ed)  
 Subtotal Travel

#### C. Facility (Itemize)

Allocated high-speed internet pipe for live streaming  
 Allocated facility utilities  
 Allocated facility janitorial  
 Subtotal Facility

#### D. Supplies/Materials

Preproduction supplies (storyboards, project proposals, etc.)  
 Production supplies (sets, props, gaffer supplies)  
 Makeup, hair, wardrobe  
 Craft Service / Catering during camps (utilize SE AK Food Bank)  
 Subtotal Supplies/Materials

#### E. Equipment (Itemize rentals, lease purchase agreements, etc.)

Allocated use of production web services  
 Allocated use of production copyright licenses  
 Allocated use of production software licenses  
 Specialized production equipment (depends on project)  
 Subtotal Equipment

#### F. Other Operating (Itemize)

Juneau Live! administration, scheduling, marketing  
 Subtotal Other Operating

#### G. Total (Total the subtotal of A through F)

(This amount must match the total amount requested on page C-1)

Project Request	Project Request	In-Kind	Total
		\$ 2,000.00	\$ 2,000.00
		\$ 2,000.00	\$ 2,000.00
\$ 6,000.00			\$ -
\$ 6,000.00		\$ 4,000.00	\$ 4,000.00
			\$ -
\$ -	\$ 3,000.00		\$ 3,000.00
\$ -	\$ 3,000.00	\$ -	\$ 3,000.00
			\$ -
\$ 100.00		\$ 100.00	\$ 100.00
\$ 100.00		\$ 100.00	\$ 100.00
\$ 50.00		\$ 50.00	\$ 50.00
\$ 250.00	\$ -	\$ 250.00	\$ 250.00
			\$ -
\$ 400.00	\$ 50.00	\$ 350.00	\$ 400.00
\$ 200.00	\$ 50.00	\$ 250.00	\$ 300.00
\$ 500.00	\$ 250.00	\$ 250.00	\$ 500.00
\$ 1,100.00	\$ 350.00	\$ 850.00	\$ 1,200.00
			\$ -
\$ 50.00	\$ 50.00	\$ 150.00	\$ 200.00
\$ 50.00	\$ 50.00	\$ 150.00	\$ 200.00
\$ 50.00	\$ 50.00	\$ 150.00	\$ 200.00
	\$ 100.00	\$ 500.00	\$ 600.00
\$ 150.00	\$ 250.00	\$ 950.00	\$ 1,200.00
			\$ -
		\$ 2,000.00	\$ 2,000.00
\$ -	\$ -	\$ 2,000.00	\$ 2,000.00
\$ 7,000.00	\$ 3,600.00	\$ 6,050.00	\$ 9,650.00